CITY OF PRAIRIE DU CHIEN
214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821 * Phone: (608) 326-6406 * Fax: (608) 326-6407 * www.cityofpdc.com

Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday, January 6, 2026 at 7:00 P.M. or VIA Join Zoom Meeting Click on the clink and/or copy and paste in web browser and you will be placed in the waiting room to join the meeting** https://us02web.zoom.us/j/89654903752

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting at: City Hall, 214 E. Blackhawk Avenue (kiosk) and on the official website above.

MEETING NOTICE – COMMON COUNCIL

Date: Tuesday, January 6, 2026
Time: 7:00 P.M.
Location: Council Chambers

ITEMS TO BE ACTED UPON:

1. **Call to order/Roll Call.**
2. **Certification of the open meeting law agenda requirements and approval of the agenda**
3. **Pledge of Allegiance**

4. PUBLIC HEARINGS

5. CONSENT AGENDA:

A. COMMON COUNCIL – December 16, 2025
B. FINANCE – December 18, 2025
C. PLAN COMMISSION – October 20, 2025
D. LARIVIRIE PARK BOARD – September 19, 2025

(Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

8. CITY ADMINISTRATORS REPORT

9. COMMITTEE REPORTS AND ACTION

- **A. FINANCE**
  - **1. DISCUSSION AND ACTION: Claims**

10. NEW BUSINESS (Including items for future agenda consideration or Committee assignment).

A. DISCUSSION AND ACTION: Ordinance 2026-01 REPEALING AND RECREATING SECTION 12.02 (5) (m) (INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGES: LICENSE FEES).

B. DISCUSSION AND ACTION: Agreement to provide services of termination of housing revolving loan funds with the City of Prairie du Chien and Community Development

Alternatives Inc. This partnership will terminate local control of the funds per the directive from the Department of Administration.

11. ADJOURN TO CLOSED SESSION
A. Under Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility. – R.E. Police Department

12. CONVENE INTO OPEN SESSION

13. ACTION FROM CLOSED SESSION

14. ADJOURN

Chad Abram

Chad Abram, City Administrator

NOTE: The next regularly scheduled Council meeting will be Tuesday, December 18, 2025.

Agenda posted at City Hall on January 2, 2025 at 3:00 P.M.

PERSONS WITH DISABILITIES: If you require special accommodations in order to attend this meeting, please contact City Hall at 608-326-6406 or at least 24 hours prior to meeting time.

MINUTES OF THE COMMON COUNCIL December 16, 2025

A meeting of the Prairie du Chien Common Council was held on Tuesday, December 16, 2025, at 7:00 P. M. in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order at 7:00 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – All present, Bowar on Zoom. City Staff present, Mayor Dave Hemmer, Police Chief Kyle Teynor, City Planner Nate Gilberts, Public Works Superintendent Nick Gilberts, Utility Director Larry Gates, and City Administrator Chad Abram.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Bremmer, Second: Ingham, Roll Call Vote:8-0
3. Pledge of Allegiance: Andy Ringgold

4. PUBLIC HEARINGS

5. CONSENT AGENDA:
A. COMMON COUNCIL – December 2nd and 3rd, 2025
B. FINANCE – November 18, 2025
(Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.) – Action: To approve the consent agenda. Motion: Bremmer, Second: Ringgold, Voice Vote: 8-0.

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

8. CITY ADMINISTRATORS REPORT – Merry Christmas and Happy New Year.

9. COMMITTEE REPORTS AND ACTION
A. FINANCE
1. DISCUSSION AND ACTION: Claims – Action: To approve the claims. Motion: Waller, Second: Ringgold, Voice Vote: 8-0.

10. NEW BUSINESS (Including items for future agenda consideration or Committee assignment).

A. DISCUSSION AND ACTION: Authorization to submit for bids for the 2026 Illinois Street Project.- Action: Approve to submit for bids for the 2026 Illinois Street Project. Motion: Ingham, Second: Bremmer, Voice Vote: 8-0.

B. DISCUSSION AND ACTION: Authorization to submit for bids for the Well #5 build and removal of Well #2. – Action: To approve to submit for bids for the Well #5 build and removal of Well #2. Motion: Bremmer, Second: Ingham, Voice Vote: 8-0.

C. DISCUSSION AND ACTION: Approval of appointment of Election Inspectors – Action: To approve the Election Inspectors. Motion: Waller, Second: Ingham, Voice Vote: 8-0.

11. ADJOURN TO CLOSES SESSION (7:17 P.M.) – Motion: Ingham, Second: Crary, Roll Call Vote: 8-0.

A. Under Wisconsin State Statutes 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Land Sale.

12. CONVENE INTO OPEN SESSION (7:32 P.M.) – Motion: Bremmer, Second: Granzow, Voice Vote: 8-0.

13. ACTION FROM CLOSED SESSION – To approve the utility easement with Northeast Iowa Telephone Company at the Prairie du Chien Street Department. Motion: Bremmer, Second: Ingham, Voice Vote: 8-0.

14. ADJOURN (7:33 P.M.) – Motion: Ingham, Second: Crary, Voice Vote: 8-0.

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Chad Abram, City Administrator

MINUTES OF THE FINANCE COMMITTEE- December 16, 2025

A meeting of the Prairie du Chien Finance Committee was held on Tuesday, December 16, 2025 at 6:45 P.M. in Conference Room 2. Chairperson Vicki Waller called the meeting to order at 6:45

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – All present. City staff present, City Administrator Chad Abram, Police Chief Kyle Teynor, and City Clerk/Treasurer Tina Fuller.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Bremmer, Second: Ringgold, Voice Vote: 4-0.
3. Approval of the minutes from the November 18, 2025 meeting. Motion: Crary, Second: Ringgold, Voice Vote: 8-0.

ACTION ITEMS

3. DISCUSSION AND ACTION: Claims. – Action: To approve the claims. Motion: Crary Second: Bremmer, Voice Vote: 4-0.

4. ADJOURN (6:46 P.M.) – Motion: Crary, Second: Bremmer, Voice Vote: 4-0.

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Chad Abram, City Administrator

Minutes of the Plan Commission – October 20, 2025

A meeting of the City of Prairie du Chien Plan Commission was held on Monday, October 20, 2025 at 5:00 PM in City Hall. Mayor Dave Hemmer called the meeting to order.

GENERAL ITEMS TO BE ACTED UPON

1. Call to Order & Roll Call – Present – Mayor Dave Hemmer, Nick Crary, Bruce Strnad, Dan Key and Sarah Hohlfeld. Absent: Linda Munson, Mike McCoy. Others present: Zoning Administrator Cassie Rickleff.

2. Certification of the Open Meeting Law Agenda Requirements and Approval of the Agenda

Motion: Crary, Second: Strnad. Vote 5-0

3. APPROVAL – Minutes of the September 22, 2025 meeting. Motion: Hemmer, Second: Strnad. Vote 5-0

ACTION ITEMS

4. DISCUSSION & RECOMMENDATION on Plat Review for Lot 10, in Block 4 of Davies Subdivision No. 1, City of Prairie du Chien, Crawford County, Wisconsin. – brought by Jeff and Nina Woods. To approve the CSM and send to council with our recommendation. Motion: Key, Second: Hemmer. Vote 5-0

5. DISCUSSION & ACTION – request for a variation from maximum combined lot square footage per Code 18.12(32). To approve a variation from maximum combined lot square footage per Code 18.12(32) to allow the combination of lots 35 and 36 - the variation is pleasing and generally in keeping with the adjacent properties and is not a detriment to the Subdivision as a whole. Motion: Key, Second: Hohlfeld. Vote 5-0

6. ADJOURNMENT (5:10) Motion: Strnad, Second: Hemmer. Vote 5-0.

Submitted by Cassie Rickleff

MINUTES OF THE LARIVIERE FARM PARK BOARD- September 17, 2025

A meeting of the Prairie du Chien LaRiviere Farm Park Board Committee was held on Wednesday, September 17, 2025, at 5:00 P.M. in the Community Room. Chairperson Dave Troester called the meeting to order at 5:01 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – Present: Dave Troester, Patricia Olijnyk, Mike Mara, Suzy Cooley, and Dee Baker. Absent: None. Others present- Director Mike Wallace, Dennis Kirschbaum, and John Tieden.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Baker, Second: Olijnyk, Voice Vote: 5-0.
3. Approval of the Minutes from July 23, 2025. – Motion: Olijnyk, Second: Mara, Voice Vote: 5-0.

ACTION ITEMS

4. **UPDATE: LaRiviere Park Well** – Director Mike Wallace gave an update to the board on the well at LaRiviere Park. The nitrate levels were tested at above 10. Director Wallace is exploring possible solutions to address the issue. One potential option is putting in a new well.

5. **UPDATE: Backyard Ultra 2025–** Director Mike Wallace gave an update on the Backyard Ultra 2025 Race. According to the event organizer, the event was a success. They had two runners go past the 12-hour mark. The event was called due to the storm that was in the area. They want to have the event again in August of 2026.

6. **Discussion: Removal of Dead Trees and Limbs** – Suzy Cooley wanted to discuss the dead trees and limbs that were by the trails. Specifically, the ones on the horse trails. She wanted to know if they could be cut down to be proactive on this issue.

7. **Discussion and Action: Golden Oyster Mushroom – Action:** For Pat Olijnk to continue to look for information on how to eradicate the Golden Oyster Mushroom on LaRiviere Park Trails. **Motion:** Troester, **Second:** Cooley. **Voice Vote:** 5-0.

7. **ADJOURN** (6:20 P.M.) – **Motion:** Cooley, **Second:** Baker, **Voice Vote:** 5-0.

Next Meeting: November 19, 2025

ORDINANCE 2026-01

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AN ORDINANCE REPEALING AND RECREATING SECTION 12.02 (5) (m) (INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGES: LICENSE FEES)

The Common Council of the City of Prairie du Chien, Crawford County, Wisconsin, does hereby ordain as follows:

Section 1: That Section 12.02(5) (m) of the Municipal Code of the City of Prairie du Chien, Wisconsin be repealed and re-created to read as follows:

(5) LICENSE FEES. The fees and term for issuance of fermented malt beverage and intoxicating liquor licenses and related licenses shall be as follows:
(a) Class "A" Fermented Malt Beverages. $100.00 per year.
(b) Class "B" Fermented Malt Beverages. $100.00 per year or $50.00 for six (6) months; a six (6)-month license may not be renewed in the same calendar year.
(c) Class "B" Fermented Malt Beverage Picnic License. Issued to organizations enumerated in § 125.32(4)(a)7, Wis. Stats., $10.00 per event.
(d) Temporary "Class B" Wine license. Issued to churches and church organizations to sell or serve wine of not more than 6% alcohol by volume at a picnic, meeting, or gathering. $10.00 per event. See § 125.51(4m), Wis. Stats.
(e) "Class A" Intoxicating Liquor. $400.00 per year.
(f) "Class B" Intoxicating Liquor. $400.00 per year. Bonafide clubs and lodges situated and incorporated or chartered in the State of Wisconsin for at least six (6) years shall be $150.00 per year commencing July 1, 2005, as provided in § 125.51(3)(e), Wis. Stats., now in effect or hereafter amended from time to time.
(g) Operator's License. $24.00 for two (2) years
(h) (Deleted)
(i) Transfer of License to Another Premises. $10.00.
(j) "Class C" Wine License Fee. $100.00 per year.
(k) Seasonal Operator's License. There is hereby created a seasonal operator's license which shall allow an individual to tend bar for a six (6) consecutive month period. The fee for same shall be $10.00 and said license shall not be issued to any individual more than twice within any two (2) licensing period (licensing period shall be July 1 through June 30). In addition, an individual applying for a seasonal operator's license shall comply with all requirements mandated for the issuance of a regular operator's license.
(l) Reserve Class "B" Licenses. An initial fee of $10,500.

Section 2: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

Section 3: This Ordinance shall be effective from its passage and publication as required by law.

Passed and approved this 6th day of January, 2026.

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David Hemmer, Mayor

ATTEST:

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Chad Abram, City Administrator

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Certification

I, Tina Fuller, am the duly qualified and acting City Clerk of the City of Prairie du Chien, Crawford County, Wisconsin. I hereby certify that the aforementioned is a true and exact reproduction of the original ordinance or resolution adopted by the Common Council.

IN WITNESS WHEREOF, I have executed this Certificate in my official capacity on 7th day ofJanury, 2026.

(SEAL)

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Tina Fuller
City Clerk

Agreement to provide Services for Termination of Housing Revolving Loan Funds
Between
City of Prairie du Chien and Community Development Alternatives, Inc.

The City of Prairie du Chien has previously received Community Development Block Grant(s) for housing related activities from the Wisconsin Department of Administration. These funds have been administered by the City in the form of a housing revolving loan program. The Wisconsin Department of Administration has elected to terminate all such locally administered programs in the State of Wisconsin. This agreement is to provide services necessary to terminate the Prairie du Chien housing revolving loan program.

SCOPE OF SERVICES:
Community Development Alternatives, Inc. shall provide the following services to the City with respect to this activity.

a. Fully update the Revolving Loan Fund Account Transactions Journal and submit to DEHCR.
b. Submit to the DEHCR the most recent CDBG bank statement.
c. Submit to the DEHCR an updated Project Loan Tracking Report/Loan Portfolio.
d. Submit a Final Fiscal Report.
e. CDBG mortgages entering their 30th year to be reaffirmed with the Register of Deeds.
f. Return funds in accordance with DEHCR instructions.

PAYMENTS & TERMS:
The City of Prairie du Chien shall pay to Community Development Alternatives, Inc., from revolving loan funds a total sum of $5,000.
First payment of $2,500 upon execution of this agreement.
Final payment of $2,500 upon submission to DEHCR documents identified above and returned funds.

Dave Hemmer
Mayor, City of Prairie du Chien

Date

Dale Klemme, Executive Director
Community Development Alternatives, Inc.

12-29-2025
Date