CITY OF PRAIRIE DU CHIEN
214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821 * Phone: (608) 326-6406 * Fax: (608) 326-6407 * www.cityofpdc.com

Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday, December 16, 2025 at 7:00 P.M. or VIA Join Zoom Meeting Click on the clink and/or copy and paste in web browser and you will be placed in the waiting room to join the meeting** https://us02web.zoom.us/j/82634217524

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting at: City Hall, 214 E. Blackhawk Avenue (kiosk) and on the official website above.

MEETING NOTICE – COMMON COUNCIL

Date: Tuesday, December 16, 2025
Time: 7:00 P.M.
Location: Council Chambers

ITEMS TO BE ACTED UPON:

1. **Call to order/Roll Call.**
2. **Certification of the open meeting law agenda requirements and approval of the agenda**
3. **Pledge of Allegiance**

4. PUBLIC HEARINGS

5. CONSENT AGENDA:

A. COMMON COUNCIL – December 2nd and 3rd, 2025
B. FINANCE – November 18, 2025

(Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

8. CITY ADMINISTRATORS REPORT

9. COMMITTEE REPORTS AND ACTION

- **A. FINANCE**
  1. **DISCUSSION AND ACTION: Claims**

10. NEW BUSINESS (Including items for future agenda consideration or Committee assignment).

A. DISCUSSION AND ACTION: Authorization to submit for bids for the 2026 Illinois Street Project.

B. DISCUSSION AND ACTION: Authorization to submit for bids for the Well #5 build and removal of Well #2.

C. DISCUSSION AND ACTION: Approval of appointment of Election Inspectors

11. ADJOURN TO CLOSES SESSION

A. **Under Wisconsin State Statutes 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Land Sale.**

12. CONVENE INTO OPEN SESSION

13. ACTION FROM CLOSED SESSION

14. ADJOURN

Chad Abram

Chad Abram, City Administrator

NOTE: The next regularly scheduled Council meeting will be Tuesday, December 18, 2025.

Agenda posted at City Hall on December 11, 2025 at 12:00 P.M.

PERSONS WITH DISABILITIES: If you require special accommodations in order to attend this meeting, please contact City Hall at 608-326-6406 or at least 24 hours prior to meeting time.

MINUTES OF THE COMMON COUNCIL December 2 2025

A meeting of the Prairie du Chien Common Council was held on Tuesday, December 2, 2025, at 7:00 P. M. in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order at 7:00 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – Riebe and Crary absent. Bowar and Bremmer on Zoom. City Staff present, Mayor Dave Hemmer, Police Chief Kyle Teynor, City Planner Nate Gilberts and City Administrator Chad Abram.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Ingham, Second: Ringgold, Roll Call Vote:6-0
3. Pledge of Allegiance: Andy Ringgold

4. PUBLIC HEARINGS

5. CONSENT AGENDA:
A. COMMON COUNCIL – November 18, 2025
B. FINANCE – November 18, 2025
C. Secondhand Jewelry Dealer, & Article Dealer Licenses, Becky Anderson - R and B Treasures, 1200 S Marquette Rd, Cory Gokey - River City Resale, 401 S Marquette Rd, Larry Breuer - Unique Antiques & Treasures, 328 S Marquette Rd, Jennifer Busarow - Busarow's Cabinets of Curiosities, 109 E Blackhawk Ave, and Jeff Wiedenman - Wiedenmann Enterprises LLC dba Something for Everyone, 130 E Blackhawk Ave.

(Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.) – Action: To approve the consent agenda. Motion: Waller, Second: Ringgold, Voice Vote: 6-0.

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

8. CITY ADMINISTRATORS REPORT – Holiday Parade this Friday, December 5. Trees are on sale from Fire Department and they are great Trees.

9. COMMITTEE REPORTS AND ACTION
A. FINANCE
1. DISCUSSION AND ACTION: Claims – Action: To approve the claims. Motion: Waller, Second: Ringgold, Voice Vote: 6-0.

10. NEW BUSINESS (Including items for future agenda consideration or Committee assignment).

A. DISCUSSION AND ACTION: City of Prairie du Chien City submitting a Public Transit Assistance Program grant application for calendar year 2026 for operation of the City's shared-ride taxi (Coulee Cab). – Action: To approve to apply and submit a Public Transit Assistance Program grant application for calendar year 2026 for operation of the City's shared-ride taxi (Coulee Cab). Motion: Ingham, Second: Waller, Voice Vote: 6-0.

11. ADJOURN TO CLOSES SESSION (7:06 P.M.) – Motion: Ingham, Second: Waller, Roll Call Vote: 6-0.
A. Under Wisconsin State Statutes 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Land Sale.

12. CONVENE INTO OPEN SESSION (7:21 P.M.) – Motion: Waller, Second: Ingham, Voice Vote: 6-0.

13. ACTION FROM CLOSED SESSION - NONE

14. ADJOURN (7:22 P.M.) – Motion: Ingham, Second: Granzow, Voice Vote: 6-0.

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Chad Abram, City Administrator

MINUTES OF THE SPECIAL COMMON COUNCIL December 3, 2025

A special meeting of the Prairie du Chien Common Council was held on Wednesday, December 3, 2025, at 6:00 P. M. in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order at 6:00 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – Bremmer absent. Bowar and Ingham on Zoom. City Staff present, Mayor Dave Hemmer, City Administrator Chad Abram, Police Chief Kyle Teynor, and City Clerk/Treasurer Tina Fuller.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Crary, Second: Waller, Roll Call Vote: 7-0
3. Pledge of Allegiance: Tina Fuller

4. PUBLIC HEARINGS – Mayor Hemmer opened the Public Hearing at 6:02 P.M. Chad and Tina explained the budget and the public hearing was closed at 6:03 P.M.
A. PUBLIC HEARING – 2026 Budget

B. ACTION on aforesaid agenda item – To approve the 2026 budget. Motion: Waller, Second: Crary, Roll Call Vote: 7-0.

C. DISCUSSION AND ACTION – Ordinance 2025-14 ESTABLISHING SALARIES AND COMPENSATION FOR CERTAIN CITY OFFICERS AND EMPLOYEES OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN. – Action: To approve Ordinance 2025-14 and waive the first and second reading. Motion: Waller, Second: Granzow, Roll Call Vote: 6-0-1, Riebe abstained.

D. DISCUSSION AND ACTION – Ordinance 2025-15 (APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE GOVERNMENT AND ADMINISTRATION OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN). – Action: To approve Ordinance 2025-15 and waive the first and second reading. Motion: Crary, Second: Bowar, Voice Vote: 7-0.

5. ADJOURNMENT (6:09 P.M.) – Motion: Waller, Second: Granzow, Voice Vote: 7-0.

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Chad Abram, City Administrator

MINUTES OF THE FINANCE COMMITTEE- November 18, 2025

A meeting of the Prairie du Chien Finance Committee was held on Thursday, November18, 2025 at 6:45 P.M. in Conference Room 2. Chairperson Vicki Waller called the meeting to order at 6:45

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – All present. City staff present, City Administrator Chad Abram, Police Chief Kyle Teynor, and City Clerk/Treasurer Tina Fuller.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Bremmer, Second: Ringgold, Voice Vote: 4-0.

ACTION ITEMS

3. DISCUSSION AND ACTION: Claims. – Action: To approve the claims. Motion: Crary Second: Bremmer, Voice Vote: 4-0.

4. ADJOURN (6:46 P.M.) – Motion: Crary, Second: Bremmer, Voice Vote: 4-0.

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Chad Abram, City Administrator

Illinois Street Reconstruction
Project Summary – Request for Authorization to Bid
December 16, 2025

A. Project Summary

The project includes the reconstruction of Illinois Street from Webster Street to Washington Street. The reconstruction consists of curb and gutter, asphalt pavement, sanitary sewer, sanitary laterals, water main, water services, and storm sewer. See attached project location map. The estimated project cost is $1,975,690. The City pursued funding through the CDBG Public Facilities (PF) Program and the WDNR SDWL and CWF programs. Earlier this year, the City received a $1,000,000 grant from CDBG and principal forgiveness of $309,412 from the WDNR SDWL program to help fund the project.

B. Project Schedule

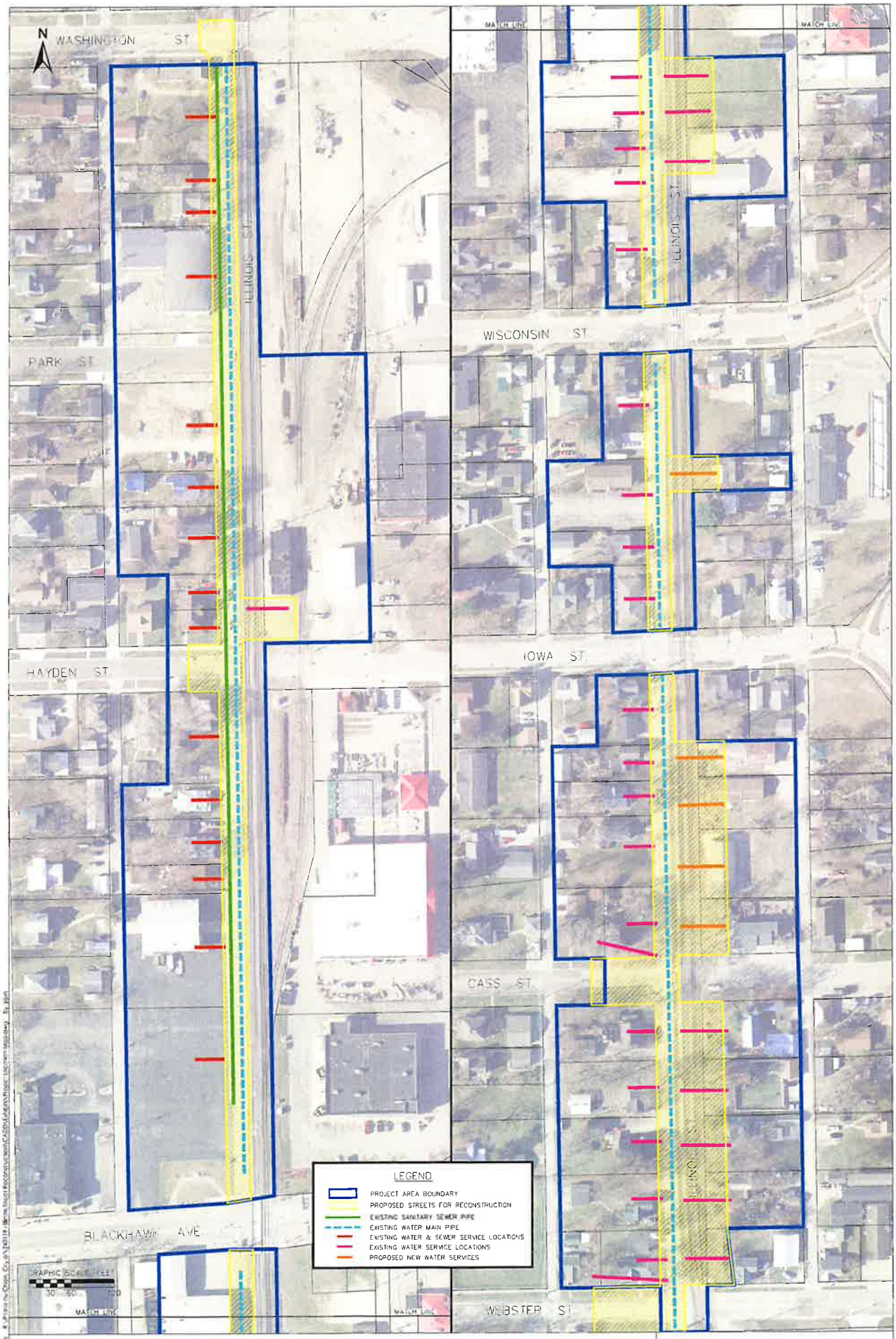
Activity	Proposed Dates
• Authorization to Bid	December 16, 2025
• Open Bids	January 28, 2026
• Award of Construction Contract	February 3, 2026
• Public Information Meeting	February/March 2026
• Start of Construction	Spring/Summer 2026
• Construction Completion	November 2026

C. Construction Projects - Estimated Cost and Sources of Funds

The estimated project cost is $1,975,700 including project contingency and professional services. The City received a $1,000,000 CDBG grant with a required City match of $975,690. The required match is being provided via WDNR revolving loan funds (Safe Drinking Water and Clean Water programs). The CDBG local match is broken down as follows:

WDNR SDWLP Loan:	$378,170
WDNR SDWLP PF:	$309,412
WDNR CWFP Loan:	$288,108
	$975,690

In addition, a WDNR SDWL ITA/PERF was submitted for LSL private water service replacement along the project. This includes 42 services at $5,500 per service for a total of $231,000. The application is due June of 2026.



PROJECT LOCATION MAP - ILLINOIS STREET

PRAIRIE DU CHIEN, WISCONSIN

DECEMBER 2025

vierbicher

planners engineers advisors

Well No. 5
Project Summary – Request for Authorization to Bid
December 16, 2025

A. Project Summary

The City has been testing for PFAS, which resulted in Well #2 testing above the EPA limits. With the results, Well #2 was shut down. The project includes constructing a new municipal water supply well (Well No. 5) within the City and abandoning Well #2. The location of Well No. 5 is on City owned property on the west side 22nd Street. The City pursued funding through the WDNR SDWL program to help fund the project. Earlier this year, the City received 50% principal forgiveness and loan from the program. The City has also completed a test well and has received approvals from the WDNR and PSC to bid the project.

B. Project Schedule

Activity	Proposed Dates
• Authorization to Bid	December 16, 2025
• Open Bids	January 28, 2026
• Award of Construction Contract	February 3, 2026
• Start of Construction – Production Well	Spring 2026
• Construction Completion – Production Well Spring	July 2026
• Start of Construction – Pumphouse	July 2026
• Construction Completion - Pumphouse	February 2027

C. Construction Projects - Estimated Cost and Sources of Funds

The estimated project cost is $2,189,598 including project contingency and professional services. The City received 50% principal forgiveness and a loan through the WDNR SDWL program. This includes $1,094,799 of principal forgiveness and $1,094,799 of a SDWL Loan. Below is a funding summary for the project:

	Test Well	Production Well	Pumphouse	SCADA Update	Well No. 2 Abandonment	Totals
Construction	$ 121,500	$ 287,000	$1,170,540	$ 168,190	$ 37,040	**$1,784,270**
Contingencies	$ 12,150	$ 28,700	$ 117,060	$ 16,820	$ 3,720	**$ 178,427**
Engineering Fees	$ 7,500	$ 48,900	$ 103,000	$ 2,500	$ 2,000	**$ 123,200**
Fuding Costs						**$ 33,000**
Construction MGMT						**$ 70,700**
Total Project Cost	**$ 141,150**	**$ 364,600**	**$1,390,600**	**$ 187,510**	**$ 42,760**	**$2,189,597**

List of Election Workers for Approval
December 16, 2025 Council Meeting
For the 2026-2027 Term

Chief Election Inspector

Marilyn	Nies	

Election Registration Officials

Lacie	Anthony	
Nancy	Ashby	*
Nancy	Becker	
Susan	Boldt David	
Carolyn	Chamulak	*
Jill	Doll	
Mary	Gasser	
Mark	Gilberts	
Sarah	Hohlfeld	*
Jerome	Jackson	
Marilyn	Nies	
Jenny	Riebe	*
Jan	Rutter	
Jon	Sutton	
Gloria	Uppena	*
David	Wesener	*
Janet	Finn	
Barb	Frommelt	
Sarah	Hohlfeld	*
Sue	McDonald	*
Jenny	Riebe	*
Nancy	Trautsch	*
Gloria	Uppena	*
David	Wesener	*

Election Registration Officials and Absentee Request at SVD facilities

Juliane	Poots
Laura	Strauman

Election Inspectors

Lacie	Anthony	
Nancy	Ashby	*
Nancy	Becker	
Susan	Boldt David	
Mark	Bowar	
Maxine	Brandes	*
Aron	Cavanaugh	*
Carolyn	Chamulak	*
Jill	Doll	
Michael	Douglass	
Janet	Finn	
Ted	Finn	
Barb	Frommelt	
Merle	Frommelt	
Mary	Gasser	
Mark	Gilberts	
Elaine	Gillitzer	
John	Goree	*
Lori	Hemmer	
Sarah	Hohlfeld	*
Connie	Hudson	
Jerome	Jackson	
Rita	Kazda	
Donna	Kinley	
Geraldine	Kluesner	
Lynn	Kozelka	*
Michele	Mara	
Dawn	McCoy	
Sue	McDonald	*
Linda	Munson	
Marilyn	Nies	
Mary	Novey	
Cassie	Rickleff	
Jenny	Riebe	*
Jan	Rutter	
Tim	Senesac	
Jon	Sutton	
Nancy	Trautsch	*
Mike	Ulrich	
David	Uppena	*
Gloria	Uppena	*
David	Wesener	*
Sandy	White	
Bob	Witt	*

*** = Nominated by Repulican Party**